



Heart of London Business Alliance
The Business Improvement Districts

INTOUCH

Business



Heart of London Business Alliance

Dear Colleague

Improvements to the Westminster City Council 'Tables and Chairs' application process

Heart of London Business Alliance have been working in partnership with Westminster City Council, on your behalf, to help streamline the current 'Tables and Chairs' application process. We hope that you agree the new way of working brings improvements and benefits to yourselves.



Based on your initial input we have agreed the following elements;

- At present there are two licences; the first being 'tables and chairs' and the other 'al fresco' which covers additional hours and extended areas.
 - **In future there is to be ONE licence covering the full trading day including the extended areas.**
- At present there are two planning applications submitted, one for tables and chairs and one for al fresco dining.
 - **In future there will only be ONE planning application, this will include the extended hours and areas currently on a separate application.**
- At present different venues renew their planning permission and licences at different points in the year.
 - **In future all renewals of licences and planning permissions will take place at the same time each year, a pro rota system will enable this to happen so that there are no additional costs incurred above the normal setup period.**
- At present there are two licence charges, one for tables and chairs and one for al fresco dining.
 - **In future there will be ONE licence charge based on the number of tables and chairs and hours beyond 7pm. Further details will follow regarding the fees payable.**

Over the forthcoming weeks we will be working with Westminster City Council on the detail around the above elements. We shall advise you of these details in due course; if you would like this information to be sent to additional members of your team or your Legal representatives please advise us of their details – email info@heartoflondonbid.co.uk

Kind regards

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